

Rozhraní

Hradčanské

Test Planning: Hradčanské Rozhraní Terms of Reference

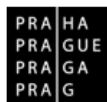


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The Terms of Reference was approved by the members of the Guiding Committee on 24 April 2024

1 Key Information

1.1 Test Planning Client

Letná Park Centrum a.s. (LORDSHIP Group)

Veletržní 1623/24,

170 00 Praha 7

The test planning is organized in cooperation with the City of Prague, Municipal District Prague 6 and the Prague Institute of Planning and Development pursuant to the resolution of the Municipal District Prague 6 Council. **No XXXX of XXXX 2024.**

1.2 Organiser

ONplan lab, s.r.o.

Karmelitská 18/379, 118 00 Prague 1

Organizer Team: Fausto Prezioso, Petr Návrat, Karolína Koupalová

1.3 Guiding Committee

Independent members

Regular members (4 members)

Kees Christiaanse

Igor Marko

Lenka Burgerová

Štěpánka Enderle

Substitute members

Gyler Mydyti

Matyáš Sedlák

Dependent members of the Guiding Committee

Regular members (3 members)

Kristýna Lhotská
Prague Institute of Planning and
Development

Václav Kožený
Municipal District Prague 6

Rostislav Novák,
Lordship a.s.

Substitute members

Petr Hlaváček
City of Prague

Petr Prokop / Martin Polách
Municipal District Prague 6

Jonathan Jackson / David Sušil
Lordship a.s.

The Terms of Reference of the Hradčanské Rozhraní Test Planning were approved at the 1st Guiding Committee meeting on 27 March 2024.

1.4 Invited Experts

Invited experts will assist the Guiding Committee by reviewing the design proposals and providing an expert opinion in the following areas:

- transport and sustainable mobility,
- cultural heritage and heritage protection,
- real estate and financial feasibility of project implementation,
- urban design and compliance with spatial planning documentation,

The Guiding Committee can ask the Client to invite other experts over the course of the Test Planning.

1.5 Steering Group

Steering Group includes political representatives of Prague City Council and Prague 6 District Council, IPR Prague and the top management of the investor. It approves the parameters of the test planning process and its main outputs, especially the "Test Planning Brief" and the "Shared Vision and Recommendations" prepared by the Guiding Committee at the end of the process.

Members of the Steering Group for the local government communicate to the Prague City Council and Prague 6 District Council on the progress of the test planning.

1.6 Working Group

The working group is composed of planners and other public servants and political representatives of the Prague 6 Municipality, IPR Prague, NPÚ (National Heritage Authority), SŽ (Railway Authority) and other institutions. It is involved in collecting documents for test planning, which will be summarised in the publication "Site Information". They comment on the test planning brief and participate in test planning workshops.

1.7 Consultation Group and the Public Participation

The Consultation Group brings together representatives of civil society, the professional public and other actors in the wider context of the site who are interested in influencing the process of the site development.

In the Preparation Phase, the Consultation Group and members of the public will be engaged in mapping of values and issues of the site and its context (both at in person meeting and on-line). The Consultation Group will be also consulting the draft of the Brief.

In the Implementation Phase, the members of the Consultation Group will consult alternative site development scenarios at the 2nd and 3rd workshops.

1.8 Test Planning Method

Test planning is divided into three phases: Preparation, Implementation, and Consolidation. During the Preparation Phase, the Terms of Reference are prepared, and the Guiding Committee is established. The Implementation Phase involves the actual testing of alternative site development scenarios. Finally, the Consolidation Phase focuses on processing the outcomes of the Implementation Phase.

The Test Planning Implementation Phase will be conducted in the form of a concurrence of ideas workshop with the following parameters:

- according to the subject matter, it is an **informal architectural and urban design process**; according to its purpose it serves as a tool to establish a broadly shared vision for the development of the site while testing alternative design proposal,
- the Test Planning method is **international**, and all communication will be in English (submitted documents shall be also in Czech version),
- it is a **collaborative process** - the Guiding Committee will invite about multidisciplinary design teams to apply, subsequently the Guiding Committee will select minimum of **3 Design Teams** based on applications with portfolios to take part in the test planning process,
- the process is **non-anonymous**; the Guiding Committee, the Working Group and other stakeholders will be engaged in a dialogue directly with the test planning participants throughout the process,
- the **Guiding Committee steers** the entire test planning process through instructions provided to the Design Teams,
- selected participants will develop conceptual proposals during the Test Planning **Implementation phase** attending a total of **3 workshops**. The concept presented on the second workshop will be further elaborated into a more detailed proposal in the third workshop following the Guiding Committee instructions.

1.9 Purpose of the Test Planning Method

The purpose of this Test Planning exercise is to explore alternative scenarios for the development of the Hradčanské Rozhraní site which shall result in the formulation of recommendations by the Guiding Committee. The outcome of the process shall be a widely shared vision for the site development.

Multidisciplinary Design Teams work in parallel in a non-competitive environment and receive equal reward for their participation in the Implementation Phase of test planning process.

The subsequent Consolidation Phase anticipates further procedures in several possible forms:

- I. one selected Design Team can be in charge of the project refinement,
- II. all Design Teams can work together on the project refinement,
- III. the outputs of the Test Planning formulated by the Guiding Committee serve as the brief for an architectural competition,
- IV. a third party may be commissioned to complete the project.

1.10 Materials Provided

Upon registration in Karel IS (information system) on the Test Planning website www.hradcanskerozhrani.cz the Applicants will be able to access materials needed for application¹.

The **Test Planning Brief** describing the assignment for Design Teams will be prepared prior to the 1st Workshop and will complement these Terms of Reference.

The Design Teams will be provided by the **3D model** of Prague of IPR Praha.

The **Site Information** publication, which will elaborate and refine the information about the Test Planning area, will be provided to the Design Teams and the Guiding Committee at the 1st Workshop.

1.11 Test Planning Timetable (Implementation Phase)

Below is the tentative timetable of the workshops. The dates may change depending on the workshop proceedings; nevertheless, the minimum time set for the development of the 1st round concept and the 2nd round proposal will be followed.

Table 1 Tentative schedule of the Test Planning Implementation Phase

Selection of Design Teams	Call for applications	28 March 2024
	Receiving applications	until 19 April 2024 23:59 CEST
	Selection of Design Teams by the Guiding Committee	24 April 2024
Implementation phase	Site Information and other materials are made available to the Design Teams (on-line)	14 May 2024
	1st Workshop	27 May 2024
	Development concept submission	minimum 4 weeks from the date of the 1st Workshop, the due date is tentatively set for 24 June, 2024, at 14:00 CEST
	2nd Workshop	26-27 June, 2024
	Development design proposal submission	minimum 10 weeks from the date of the 2nd Workshop, the due date is tentatively

¹ Registration in Karel IS will be possible from 5 to 19 April 2024.

		set for 5 September 2024, at 14.00 CEST
	3rd Workshop	12-13 September 2024
Formulation of recommendations for the site development by the Guiding Committee and approval of recommendations by the Steering Group		4 October 2024
Presentation of the final results and deliberation by the Council of Prague 6 and the Council of the City of Prague		November 2024

2 Selection of Design Teams

2.1 Eligibility

The Client requires the Applicants to prove via the Sworn Statement that they will include in the Design Team at least one person who is:

- a) authorised as an architect/urban planner,
- b) authorised as a civil engineer,
- c) authorised as a transport engineer,
- d) authorised as a landscape architect.

pursuant to Act No. 360/1992 Coll., on the exercise of the profession of authorized architects and authorized engineers and technicians in the building industry, as amended.

In line with the requirements stated above, these are also persons authorised pursuant to the laws of the country in which they are residents or where they have their registered office. The person mentioned above is to be considered a person involved in the work on the proposal regardless of whether they are the Applicant's employee or are in any other contractual relationship with the Applicant.

Change in the Design Team composition without prior written consent of the Client during the Test Planning process would be considered as a breach of these Terms of Reference.

2.2 Application for the Test Planning

Deadline for application is **19 April, 23:59 CEST**. Any application received after this deadline will not be forwarded to the Guiding Committee for their evaluation.

The application must include the following:

- a) filled in application form (Annex 1 of the Terms of Reference),
- b) signed Sworn Statement declaring that all qualification requirements are met (Annex 2 to the Terms of Reference),
- c) the portfolio of reference projects and description of the Applicant's professional approach to the Hradčanské Rozhraní development (see 2.4).

By submitting the application, the Applicants agree to the Terms of Reference deemed to be contractual as well as to any decisions of the Guiding Committee made in compliance with these Terms of Reference.

The Guiding Committee is in charge of the selection of Design Teams to take part in the Implementation Phase. Notification will be sent to Applicants within 2 days of the Guiding Committee decision. Selected Design Teams will enter into contractual relationship with the Test Planning Client.

Prior to the application process, the Applicants have to register in Karel IS.

2.3 Questions

Applicants may raise questions related to the Terms of Reference, in particular those related to the application process, no later than 10 days before the application

deadline. Replies, including the anonymised question, will be published in Karel IS within 5 working days of receipt of the question.

Questions must be sent to the e-mail address: hradcanskerozhrani@onplanlab.com.

2.4 Application Portfolio

Along with the application form, the Applicant must submit a portfolio and description of their professional approach to the Hradčanské Rozhraní site development, which together create a single publication in the maximum format of A3, containing no more than 12 pages. The portfolio should include:

- a) **3 reference projects (designs)** documenting the Applicant's skills and experience in projects relevant to the scope of the Test Planning, the size of the area, its location in a European Global City; at least 2 of the presented reference projects must have been implemented; every reference project in the portfolio should include the following:
 - graphical documentation in the form of photos, site plans, schematic drawings, diagrams, renderings, 3D views or other drawings if applicable,
 - a brief description containing the following:
 - name of the project client,
 - a brief description of the project,
 - extent of the area in m²/hectares, total gross floor area of the project,
 - project completion date and its current status (development stage or implementation stage if applicable),
 - information on which members of the Applicant's team listed in the application were involved in the project and what their contribution was.
- b) **Description of the Applicant's professional approach to the Hradčanské Rozhraní site development**, especially in relation to the existing urban structure and architectural qualities of the area. The professional approach description should be submitted in the form of a short, structured text.
- c) **Details of the Applicant's team**, roles of its members and the scope of their previous collaboration with external members if applicable.

2.5 Review and Evaluation of Applications

Applications will be evaluated in the following three steps:

- a) review of required qualification (see 2.1)– the Organizer will brief the Guiding Committee in writing,
- b) review of the portfolio requirements and the description of the professional approach (see 2.4) – the Organizer will brief the Guiding Committee in writing,
- c) evaluation of all applications by the Guiding Committee – the Applicants meeting the qualification requirements will be assessed by the Guiding Committee according to a set of criteria.

The Guiding Committee will assess the portfolios submitted using the following criteria with equal weight:

- a) the overall quality of the reference projects from the urban design and architectural perspective and their relevance with respect to the scope of the Test Planning,
- b) the degree to which the description of the Applicant's professional approach meets the requirement to respond to the existing urban structure and architecture of the area,
- c) the Applicant team's expertise with respect to the scope of the Test Planning.

The Guiding Committee will rank the applications according to the outcome of the evaluation. The Guiding Committee will select minimum of 3 teams and 1 substitute to take part in the Test Planning.

The selected teams will be invited to participate in Implementation phase and will gain access to the Test Planning Materials.

The Applicants whom the Guiding Committee did not select will be notified by the Organizer.

2.6 Rewards

Each Design Team that takes part in the Test Planning process, attends all three workshops, meets the submission deadline for the 2nd Workshop where they present the development concepts, meets the submission deadline for the 3rd Workshop where they present the development proposals, and complies with the rules set in this Terms of Reference will receive a reward amounting to 500 000 CZK (approx. 20 000 Eur).

Teams originating from outside of the Czech Republic will get their travel and accommodation expenses reimbursed against actual bills up to the amount of 200 000 CZK (approx. 8 000 Eur).

3 Round One Proceedings

3.1 Invitation to Participate in The Test Planning

The Design Teams taking part in the Implementation Phase will be those Applicants that were invited by the Guiding Committee to take part in the Test Planning process.

3.2 The 1st Workshop – Site Information

The 1st Workshop will be held tentatively on 27 May 2024 from 9:00am. Information on the venue and time will be specified in the invitation to the Design Teams.

The objective of the 1st Workshop is to brief the participants on (i) the Test Planning site, (ii) the scope and application of the Test Planning Method, (iii) the details of each topic of the Test Planning Brief and, (iv) the strategic objectives of the Test Planning Client, the City of Prague, Municipal District Prague 6, the Prague Institute of Planning and Development and other stakeholders in the territory. In the subsequent discussion among the Design Teams, Guiding Committee members, key stakeholders in the area, representatives of the City of Prague and invited experts, it will be possible, as a result of the information presented, to further specify the test planning assignment.

The 1st Workshop will be held with the following agenda:

- a) features of the Test Planning Method, the process and time plan,
- b) guided tour of the Test Planning Site and its context,
- c) presentation and discussion of the current situation, development trends, and the expectations of the client, the Municipal District Prague 6 and the City of Prague,
- d) summary and discussion over the key points and possible modification/refinement of the Round 1 assignment.

The workshop will be attended by the Guiding Committee and the Working Group. It will not be open to the public.

3.3 Questions

Design Teams may raise questions in particular those related to the Test Planning Brief within 10 working days after the 1st Workshop. Questions are to be sent to hradcanskerozhrani@onplanlab.com. Answers in writing will be provided within 5 working days after the deadline for submission of questions.

3.4 Round One Deliverables

The requirements for the Round One Deliverables will be specified to the selected Design Teams in greater detail at the 1st Workshop; however, the scope of the submission (as specified below) shall not significantly increase with this clarification.

The design concept submitted by the participants shall provide a comprehensive, economically feasible and sustainable vision for the Hradčanské Rozhraní site development, which will value the history of the area, respect the genius loci and the

site constraints and will align with the Client's vision for a co-living residence as described in the Brief.

Design Teams are encouraged to communicate the above-mentioned concepts and design proposals by means of simple physical models, schematic drawings, diagrams, sketches, drawings over photographs, reference examples, calculations, short explanatory texts and other tools.

The Design Teams will be required to submit the following (preliminary):

- a. Three panels of A0 size that will include:
 - urban design concept with the description of its rationale in regards to the preservation or demolition of the current buildings, the relationship to the existing urban structure and the character of the surrounding buildings,
 - functional connectivity concept within the test planning area and connections between the site and its surroundings,
 - an architectural concept of individual buildings programme and its associated amenities, distribution of activities in the building(s) and quantification of the floor area of each use (absolute and proportionate),
 - public space concept and its integration with the proposed and existing buildings,
 - general mobility concept including access to pedestrians, and soft-mobility in relation to public transport nodes, traffic access to the building and parking area.
- b. Simple foam masing model of the site in the scale of 1:500 with removable and updatable buildings.
- c. Balance sheet using provided template in MS Excel.
- d. Individual drawings² and other deliverables communicating the architectural and urban design concepts:
 - site plan describing the wider relations of the entire site, to the adjacent part of the Bubeneč city district and to the buildings along Milady Horákové street, scale 1:1000,
 - floor plans of the ground floor and typical floors of the buildings, scale 1:500,
 - 3D digital model demonstrating the integration of the buildings in their surroundings and their relationship to the public spaces and adjacent buildings.
 - Video of passing through the Milady Horákové street using the IPR Praha provided 3D model would be welcomed.

² Drawings should contain basic dimensions and descriptions (basic building dimensions, distances from surrounding buildings, markings of the entrances, etc.)

- e. Concept presentation in PDF to be delivered at the second workshop with elements of above mentioned points a. - d.

3.5 Round One Submission

The Round One submission deadline is within a minimum of 4 weeks from the first workshop, tentatively **24 June 2024 by 14:00 CET**. The deadline for submission will be confirmed in the invitation to selected Design Teams to participate in the implementation phase.

All parts of the digital submission including PDF of the three A0 panels, drawings in *pdf and *dwg (*dwf, *dxf) format, the balance sheet in *xlsx format, the digital model and the 2nd Workshop presentation (in PDF) shall be submitted by Design Teams in digital form via the Karel IS within this deadline.

The panels and physical model will be submitted on the first day of the 2nd Workshop, that is tentatively on 26 June 2024 at 13:00 CEST.

3.6 The 2nd Workshop

The 2nd Workshop will take place on **26-27 June 2024** (tentative). The venue and further details will be confirmed in the invitation to the selected Design Teams.

The purpose of the 2nd Workshop is to have the development concepts for the Hradčanské Rozhraní test planning area presented by the Design Teams, to discuss the presentations and to provide participants with feedback for further work on the proposals for the 3rd Workshop.

The Workshop will comprise of three parts:

- 1) public consultation of alternative design concepts by Design Teams to which also Consultation Group will be invited, tentatively on 26 June 2024 16:00 – 19:00;
- 2) presentation of design concepts by Design Teams (about 30 minutes each followed by Q&A) to the Guiding Committee and Working Group tentatively on 27 June 2024 9:00 – 13:00, which will not be open to the public;
- 3) formulation of recommendation by the Guiding Committee for Round Two, tentatively on 27 June 2024 14:00 – 18:00.

3.7 Recommendations for Round Two

The Guiding Committee will review the submitted material from each Design Team. Based on the inputs arising from the presentations, as well as the comments and feedback expressed by experts and stakeholders, the Guiding Committee through the Organizer will provide Design Teams with recommendations and guidelines for further development of the concepts. These recommendations will be provided in written form no later than 5 working days after the 2nd Workshop.

4 Round Two Proceedings

4.1 Questions

Design Teams may raise questions in particular those related to the Brief regarding to the scope of the Test Planning until 31 July 2024. Questions are to be sent to hradcanskerozhrani@onplanlab.com. Answers in writing will be provided within 5 working days after the deadline for submission of questions.

4.2 Round Two Deliverables

The requirements for the Round Two submission will be specified in more detail by the Guiding Committee after the 2nd Workshop; however, the scope of the submission shall not significantly vary from the deliverables specified for Round One, see 3.4.

The Round Two concept designs shall further advance the Round One concepts taking into account instructions received by the Guiding Committee after the 2nd Workshop.

4.3 Round Two Submission

The deadline for Round Two submission is a minimum of 10 weeks after the 2nd Workshop, tentatively **5 September 2024 by 14:00 CEST**. The deadline for submission will be confirmed in the invitation to selected Design Teams.

All parts of the digital submission including PDF of the three A0 panels, drawings in *pdf and *dwg (*dwf, *dxf) format, the balance sheet in *xlsx format, the digital model and the 2nd Workshop presentation (in PDF) shall be submitted by Design Teams in digital form via the Karel IS within this deadline.

The physical model and the A0 panels will be handed over by the Design Team to the Organizer at the 3rd Workshop on 12 September 2024 at 13:00.

4.4 The 3rd Workshop

The third workshop will tentatively take place on **12-13 September 2024**. The venue and further details will be confirmed in the invitation to participate in Test Planning process.

The purpose of the 3rd Workshop is to have the site development concepts for the Hradčanské Rozhraní test planning area presented by the Design Teams, to answer questions regarding the concepts and subsequently have them evaluated by the Guiding Committee.

The 3rd Workshop will have similar format as the 2nd Workshop comprising of three parts:

- 1) public consultation of alternative design concepts by Design Teams to which also Consultation Group will be invited, tentatively on 12 September 2024 16:00 – 19:00;

- 2) presentation of design concepts by Design Teams (about 30 minutes each followed by Q&A) to the Guiding Committee and Working Group tentatively on 13 September 2024 9:00 – 13:00, which will not be open to the public;
- 3) formulation of recommendations by the Guiding Committee for the Consolidation Phase, tentatively on 13 September 2024 14:00 – 18:00.

4.5 The Consolidation Phase

The Guiding Committee will review the submitted material from each Design Team. Based on the inputs arising from the presentations, as well as the comments and feedback expressed by experts and stakeholders, the Guiding Committee will summarise in written form the outcome of the entire process highlighting and combining relevant aspects proposed by each team into a unique consistent proposal.

The Guiding Committee will meet on 4 October 2024 to finalise a “Shared Vision and Recommendations” for the development of the site (see 1.9).

The “Shared Vision and Recommendations” will be subsequently presented to the Steering Group for approval.

The final document will be subject to deliberations by the Council of Prague 6 and the Capital city of Prague and should guide next steps of the site development.

5 General Terms

5.1 Guiding Committee Deliberation

The Guiding Committee will appoint a chairperson from the independent members who will chair the Guiding Committee deliberations.

The Guiding Committee deliberations will be conducted either by meeting in person or remotely via a videoconference, and both methods will be equally valid.

The Organizer will take minutes on the course of the test planning during all deliberations of the Guiding Committee. The minutes will be verified by the signatures of all the members of the Guiding Committee and the Organizer representative.

5.2 Copyright

The Test Planning Client declare that the test planning proposals are considered to be works protected by copyright as defined in the latest amendment of Act No. 121/2000 Coll., on Copyright and Related Rights and on Amendments to Certain Acts (Copyright Act), as amended.

The submission of the designs and deliverables is not deemed a transfer of copyright to the Client or to any third person in the test planning, and the copyright stays with the authors of the deliverables.

However, without the prior written consent of the Client, the authors are not allowed to publish their designs and deliverables or use them for any purpose other than participation in the Test Planning process. The Client will not unreasonably decline consent to publish the designs.

By entering the Test Planning process, the participant agrees to grant an Exclusive License (hereinafter referred to as "Licence") to the Client in terms of the subject matter, time and place including the following rights:

- a) to fully or partially copy or reproduce the concept design of the Design Team with the aim of promoting the Test Planning and presenting its outcomes,
- b) to decide on the form and conditions of publishing or publicly reproducing or distributing the Design Team's proposals submitted in the Test Planning process,
- c) to publish or publicly reproduce or distribute the Design Team's concept design or their parts,
- d) to use the Design Team's concept designs submitted in the Test Planning process for consultation with the public administration bodies, local councils and third parties in relation to the planned projects in the Test Planning area,
- e) to use the Design Team's proposals submitted in the Test Planning process in further planning and design phases.

The fee for this Licence is included in the financial reward pursuant to Article 2.6. The Design Team has no right to transfer the Licence to third parties.

The Client is entitled to transfer the Licence or grant a sub-licence to any party associated with them in any way, to the Organiser, the City of Prague, Municipal District Prague 6, organisations established or controlled by them and to other third

parties who demonstrate a legitimate interest in the development of the Test Planning area, in particular the owners of real estate in the test planning area. The Licence is not limited in time.

If the Test Planning process is cancelled (see 5.3), the rights of the Client granted by the Licence are not affected.

Once the Client takes over the physical part of the deliverables (exhibition boards, models, etc.), they become the owners of these materials.

The participants must prove that they are authorised (hereinafter referred to as "Authorisation") to grant the Licence to the Client. Proof of Authorisation is required for the deliverables in each phase in the following way:

- a) via a signed Sworn Statement confirming that the participant is the author of the submitted deliverables,
or
- b) via a signed licence agreement between the author/s and the participant that will, among others, include the granting of the Licence to the participant to use the deliverables for participation in the Test Planning process and provision of the Licence.

The use of the design proposals or any of their parts for any purpose other than those stated in these Terms of Reference requires the explicit consent of the authors.

5.3 Cancellation of the Test Planning

The Client reserves the right to cancel the Test Planning process without providing any reason.

If the Test Planning process is cancelled before the 2nd Workshop, the Client is obliged to compensate Design Teams who can prove that before the Test Planning process was cancelled, they had completed most or part of the deliverables required in Round One (see 3.4). The reimbursement will correspond to the amount of work completed but will not exceed CZK 200,000.

If the Test Planning process is cancelled before the 3rd Workshop, the Client is obliged to compensate those Design Teams, who can prove that before the process was cancelled, they had completed most or part of the deliverables required in round Two (see 4.2). The reimbursement will correspond to the amount of work completed but will not exceed CZK 400,000.

The Client will ask the Guiding Committee to review the scope of completed work of every participant and set a pro rata reimbursement corresponding to the amount of work completed.

5.4 Language of the Test Planning Process

The Test Planning will be carried out in English and Czech. Presentations to the Guiding Committee will be in English. Discussions with the public and consultation group will be in Czech.

All parts of the deliverables in Round One and Round Two must be produced in a bilingual version in Czech and English. In the event of a conflict, the Czech version of the document prevails.

5.5 Consequences of Non-compliance with the Brief

The requirements stated in the Test Planning Brief are to be considered as recommendations, and non-compliance with them does not constitute a reason for the concept to be declined and the Design Team to be excluded from the Test Planning process.

The extent and quality of meeting the requirements stated in the Test Planning Brief into the proposals will be assessed by the Guiding Committee according to the established evaluation criteria.

5.6 Rewards and Taxation

Participants in the Test Planning process are not entitled to the reimbursement of costs incurred due to their participation in the process aside from the financial rewards and stated above.

The participants have the duty to tax the reward according to the applicable laws in the country where they are residents.